

26th November 2024

Dear Councillor,

You are summoned to attend a meeting of North Hill Parish Council on Monday 2nd December 2024 at 7.30pm in the Village Hall.

Please find attached the agenda for our meeting. We ask that if any member of the public has issues, they would like to raise that they contact the clerk prior to the meeting so that we can best manage them.

Please remember that the time allotted for Matters of Community Concern is not a forum to discuss what has taken place during this meeting and that any matter raised here would likely be added to the NEXT meeting agenda for discussion.

Yours faithfully,



Lena Batten, Clerk to the Council

Members of the public are welcome to attend the meeting. However, we would like those attending to register prior to the meeting by emailing the Parish Clerk. Email: northhillparishcouncil@btinternet.com

**AGENDA**

1. TO RECEIVE APOLOGIES:
2. CODE OF CONDUCT : a) TO RECEIVE DECLARATIONS b) TO GRANT DISPENSATIONS:

3. PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY:

4. TO RECEIVE AND APPROVE THE MINUTES OF THE 4th NOVEMBER 2024 FULL COUNCIL MEETING:

5. ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA:

6. TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY DATE OF THIS MEETING:

6.1 For information only - PA24/07455 - East Lawn Cottage Newtown Road Congdons Shop Launceston Cornwall PL15 7LS - Proposal Two-storey extension on the site of an existing dwelling - approved.

6.2 For information only - PA24/04200 - Lynhays Mill Lane Bathpool Launceston Cornwall PL15 7NW -

 Proposal Extension and re-modelling to include disabled adaptations and provision for roof mountedsolar panels – approved.

6.3 For information only - PA24/07802 - Location:- St Torneys Church Lynher Way North Hill Launceston Cornwall PL15 7PQ - Proposal Submission of details to Discharge Conditions 3 in respect of Decision Notice PA24/06142 dated 09/10/2024.

6.4 For information only - PA24/07310 - The Bull Pen Tolcarne Road North Hill Launceston Cornwall PL15 7PE - Proposal Submission of details to discharge Condition 3 in respect of Decision Notice PA21/06576 dated 27.01.22 - withdrawn.

6.5 For information only - PA24/05961 - Land At Coad's Green Coad's Green Launceston - Proposal New farm shop and car park - withdrawn.

6.6 PA24/08416 – Trebartha Barton, North Hill – Construction of a new agricultural livestock building, creation of a new agricultural access and removal of an outdated livestock building.

6.7 PA24/08417 – Trebartha Barton, North Hill – Listed building consent for construction of a new agricultural livestock building, creation of a new agricultural access and removal of an outdated livestock building.

6.8 PA24/08792 – Potok House, North Hill, PL15 7PQ – Proposed roof alterations / extension, removal of existing chimney, replacement doors and windows, air source heat pump and UV solar panels.

7. ANY APPLICATIONS RECEIVED BEFORE THE DATE OF THIS MEETING:

8. TO REVIEW CORRESPONDENCE AND TO AGREED RESPONSES REQUIRED:

8.1 To accept and consider / resolve any response to investigation for alleged creation of walkway.

8.2 To consider / resolve purchase of a new noticeboard at Trebartha.

8.3 To discuss salt bin at Chapel Hill, Bathpool as requested by one Councillor.

8.4 To consider next steps as trailer has not been removed as agreed by 20th November 2024.

8.5 To accept feedback from Cllr R. Hudson regarding Voice Over telecommunication resilience.

8.6 To accept / consider quotes obtained for the purchase of a new gate to the back car park.

8.7 To thank Cllr B. Ruby for the supply and fit of the zip wire.

8.8 To feedback “local council planning training” held on the 7th November. Please visit the website.

9. TO REVIEW DETAILS FOR NORTH HILL PARISH COUNCIL CEMETERY:

 No recent meetings have taken place. The clerk has been offered training at £155.00 plus VAT for the checking of memorial plaques. To consider if it would be appropriate to send the clerk on this training if the cost was halved by another Parish Council paying half.

10. APPROVAL OF THE LIST OF PAYMENTS / RECEIPTS FOR NOVEMBER 2024 & TO RECEIVE NOVEMBER 2024 BANK STATEMENT:

10.1 AUTHORISATION OF EXPENSES INCLUDING SALARY:

 i) £18.00 (PAYE G. Pollard payroll November, dd)

 ii) £955.76 (Salary inclusive of tax, Lena Batten, November including NALC backpay)

 iii) £43.64 (room rent)

 iv) £45.00 x (four invoices from North Hill Village Hall)

 v) £27.95 (Lena Batten, ink)

 vi) £321.00 (Martin Budge, handyman, works to play area)

 vii) £700.00 (Martin Budge, Handyman, maintenance of play field, churchyard)

10.2 RECEIPTS: None.

10..3 To receive bank statement:

 Bank Statement as of 28th November 2024 £19,805.44

10.4 To consider / resolve grant applications received by the date of this meeting:

 i) Coads Green Methodist Church £500

 ii) Coads Green Village Hall £1000

11. To confirm the agreed amendments on pages 1,2,4 and 8 of North Hill’s Risk Assessment and Management Financial Regulations and the Chairman to sign.

12. To confirm removal of two items on the asset register and inclusion of salt bins and dog bins and Chairman to sign.

13. TO REVIEW MONTHLY BUDGET RECONCILIATIONS:

13.1 Budget Sheet Attached.

14. TO REVIEW MONTHLY RAG: (Red, Amber, Green)

14.1 RAG Sheet attached.

15. REPORT FROM CORNWALL COUNCIL WARD MEMBER COUNCILLOR PARSONS:

16. ITEMS FOR INCLUSION AT THE NEXT MEETING:

17. DATE & TIME OF NEXT MEETING:

18. CLOSE OF BUSINESS: